



Board Meeting Minutes

August 4, 2015

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Dave Threedy, Chair
Frank Fennerty, Jr., Member
Jack Eng, Member
Scott Timmons, Executive Secretary
Bob Liston, Chief, Administrative Services
Janet Whitney, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Approval of Minutes: The July 21, 2015 Special Board Meeting minutes were approved.

Governor's OMWBE Plan: The Chief, Administrative Services will work on it this week, and will advise the Governor's Office that we did not receive the initial email regarding the plan.

Personnel Update: The Human Resources Managers reported: Charlotte Reynolds will start on August 17 as a non-permanent Legal Office Assistant; Chelsea Melton's last day is September 11; we are reviewing references for the non-permanent Forms and Records Analyst position; the Program Administrator-Review is reviewing the Legal Assistant position in the Board area; and we are adding a Legal Assistant 2 in Hearings.

PAAC Retreat: The Chief Industrial Appeals Judge reported that the retreat will be held August 10.

Management Conference: We reviewed the agenda.

September Board Meetings: The September 1 Board Meeting is continued to October 6. The September 15 Special Board Meeting is canceled.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:25 a.m.

Respectfully submitted,
/s/
Jay Raish,
Confidential Secretary